

DELHI STATE RIFLE ASSOCIATION

B-211 (Basement) Okhla Industrial Area Phase – I, New Delhi 110020

E-mail: delhistaterifleassociation@gmail.com / mail.dsra@gmail.com Website : www.dsra.in

Annual General Body Meeting Notice

To,

Dated: 05.01.2023

ALL MEMBERS/ ALL AFFILIATED UNITS,

Dear Members,

We are pleased to inform you that the Annual General Body Meeting of Delhi State Rifle Association, will be held at Raja Ram Mohan Roy Hall, 12, Vishnu Digambar Jain Marg, Near I.T.O, New Delhi 110002 on **28.01.2023 at 10:00 A.M.**

The agenda of the annual general body meeting will be as under:

- i. To confirm the minutes of the last Annual General Body meeting held on 20.11.2022.
(Copy of the minutes is enclosed herewith).**
- ii. To pass the accounts for the year ending 31st March 2020 (Details of Accounts, Balance Sheet and Auditors report is attached).**
- iii. To appoint auditors for the financial year ending on 31st Mar 2021 and fix their remuneration.**
- iv. To discuss any other point with the permission of the chair.**
- iv. To hold election for office bearers and members of Governing Body**

IMPORTANT NOTE:

- i. Members are requested to be seated by 10:00 a.m. The entry in the meeting Hall will be open from 10:00 am to 1:00 p.m. The entry in the hall will be closed at 1:00 p.m. after which only the members who are present inside the hall will be permitted to cast their vote. Any member coming after 1:00 P.M. will neither be allowed to enter the hall nor will he/ she be allowed to cast their vote.**
- ii. Members are requested to bring their DSRA Membership card or any other Govt. approved Photo identity proof like Passport, Aadhaar Card, Arms Licence, Election I – Card for identification purposes.**
- iii. The representatives of affiliated units/ club should bring an authority letter duly stamped by President/ Hony. Secretary / Sports Officer of their unit / club attesting the signature of the representative for casting vote on behalf of affiliated unit. Affiliated members who have not cleared their dues will not be permitted to vote.**
- iv. Only Life Members / Annual Members / Representative Members / Affiliated members who are above the age of 18 years with voting right are permitted to vote.**
- v. Non – Resident members and Junior members are not allowed to vote. Annual members or affiliated members who have not paid their subscription dues are also not allowed to vote.**



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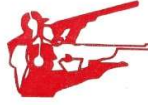
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- vi. Representative Members who have achieved the Minimum Qualifying Score (MQS) at National Shooting Championship Competition (NSCC) as per NRAI Match Book and have become **Renowned Shot** category Shooter three times after becoming Representative member of DSRA are also permitted to vote. Representative Members are advised to carry their Renowned Shot Certificates to clarify any doubt regarding their voting right.
- vii. A list of members who are eligible to vote is available online at www.dsra.in and also with the Hony. Secretary and any member who wishes to confirm his/ her voting status can contact him for this purpose.
- viii. The schedule of election will be as under :-

S. No	Program	Date	Timing	Venue
1	Issue of Nomination Form	18.01.2023	10:00 - 11:30 A.M 5:00 - 7:00 P.M	D-77, Panchsheel Enclave, New Delhi 110017
2	Filing of Nomination Form	20.01.2023	09:30 -11:30 A.M 5:30 – 8:00 P.M	D-77, Panchsheel Enclave, New Delhi 110017
3	Scrutiny of Nomination Form	22.01.2023	11:00 A.M.	D-77, Panchsheel Enclave, New Delhi 110017
4	List of Valid Nomination	23.01.2023	11:00 A.M	B-211, Basement, Okhla Ind. Area, Ph-1, New Delhi
5	Withdrawal of Nomination	24.01.2023	Till 4 P.M.	B-211, Basement, Okhla Ind. Area, Ph-1, New Delhi
6.	Final List of Contestants	25.01.2023	11:00 A.M.	B-211, Basement, Okhla Ind. Area, Ph-1, New Delhi
7.	Voting by Secret Ballot, in case of contest	28.01.2023	10:30 to 1:00 P.M	Raja Ram Mohan Roy Hall, 12 Vishnu Digamber Marg, Near ITO, New Delhi

- ix. **Members who are desirous of contesting the election are requested to go through the rules and regulations mentioned below for conduct of election :-**

1. Voting will be done by way of Secret Ballot in case of a contest for the following posts :-
 1. Chairman – **One Post**
 2. Vice Chairman – **One Post**

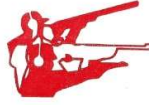


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3. Hony. Secretary – **One Post**
 4. Joint Secretary – **One Post**
 5. Treasurer – **One Post**
 6. Governing Body Member – **Five Posts**
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2. One person is eligible to contest for any one post only.
 3. Mr. Harinder Singh Bedi (Ex-Chairman of DSRA) shall be the presiding officer of this election and an observer from Delhi Olympic Association will be invited for this election.
 4. The nomination form for each post is available with the Hony. Secretary which can be collected free of cost from D-77, Panchsheel Enclave, New Delhi on 18.01.2023 as per timing mentioned above in the Program of election against a written request wherein, the post for which the nomination form is sought for, should be clearly mentioned to avoid any kind of confusion.
 5. The nomination form should be collected and deposited by the contestant himself or by his representative duly authorizing by him in this regard. The Hony. Secretary will enter, on the nomination form, the date and time of receipt of nomination paper and shall give a written acknowledgement for receipt of nomination form. Nomination form shall be accepted only as per the above mentioned time schedule.
 6. Any false information, incomplete form or form not filled as per requirement, will disqualify the Nomination form of such candidate and he / she will not be allowed to contest in election. The scrutiny of the nomination forms will be done by a committee comprising of Chairman, Hony. Secretary, Treasurer and the Presiding Officer which will endorse it's acceptance / rejection giving brief reason for such rejection.
 7. The proposer and seconder of the candidate should be an eligible voter.
 8. All the members who are eligible to vote are requested to check if their name is mentioned in the list of eligible voters, as only those members whose name appears in the eligible voters list will be allowed to cast their vote in election.
 9. Any candidate who wishes to withdraw his candidature must give a notice in writing duly signed by him within the time frame fixed for withdrawal of nomination.
 10. Any candidate contesting the election may by way of notice in writing addressed to the Chairman / Hony. Secretary, appoint an agent to represent him for identification of voters at the time of voting and to watch recording of votes. Such letter must also contain written consent of such agent.
 11. Canvassing / Posters / Slogans or any other uncivilized behavior on the day of election is strictly prohibited, strict action will be taken against any person found to be involved in such behavior.
 12. Immediately before the commencement of polls, the presiding officer shall show the empty ballot box to candidates or their representative who are present at the time and shall seal the ballot box with his seal.
 13. Members will be given the facility to cast their vote in secrecy. There will be a column on the Ballot paper in front of name of each candidate and voter must put the mark / seal of "X" in the column of his desired candidate.



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14. The counting of votes shall take place immediately after the close of polls and if possible, the result be announced.
15. The ballot paper shall be rejected by the presiding officer if the ballot paper identifies the voter in any way or if the ballot paper is not authentic or if the mark / seal of 'X' is stamped outside the column in a manner which makes his choice of candidate doubtful.
16. In case there is a sole candidate for any post then election will not be conducted for his post and such candidate will be declared elected unopposed.
17. The presiding officer shall declare the result of the election. If any candidate has any objection regarding voting or any other illegality affecting the result of the election, the same shall be brought to the notice of presiding officer immediately before the declaration of result. No complaint or objection will be entertained after the announcement of result.
18. The presiding officer shall have the power to do any reasonable act to ensure free and fair election.

Thanking you,

Sincerely yours,

Rajiv Sharma
(Hony. Secretary)